



Maintenance Request

Facilities Operations Center

Mail Code 6738

Phone: 618-453-FOC1 (3621)

Fax: 618-453-7722

Email: foc.facilities@siu.edu

REQUIRED CONTACT INFORMATION

Name: _____

Phone: _____ Email: _____

Department: _____ Office phone: _____

Building name: _____

MAINTENANCE REQUEST INFORMATION

Building or location: _____ Room number: _____

Description of problem:

Please email (foc.facilities@siu.edu) or fax (618-453-7722) completed form to the Facilities Operations Center. For any questions, call 618-453-FOC1 (3621).